



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

*Federal D. Glover, Chair Jeannie Bruins, Vice Chair
Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, September 9, 2020

9:40 AM

Board Room - 1st Floor (REMOTE)

Call Remote Meeting to Order

1. Roll Call / Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth
Absent: 2 - Commissioner Josefowitz and Commissioner Schaaf

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Cortese, Commissioner Giacopini, Commissioner Mackenzie, and Commissioner Spering

2. Consent Calendar

Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Schaaf

2a. [20-1165](#) Minutes of the August 12, 2020 meeting

Action: Committee Approval

2b. [20-1166](#) Investment Report for June 2020 (Unaudited)

Action: Information

Presenter: Catherine Cam

- 2c. [20-0416](#) MTC Financial Statements for June 2020
Action: Information
Presenter: Raymond Woo
- 2d. [20-1167](#) MTC June Travel Report
Action: Information
Presenter: Raymond Woo
- 2e. [20-1169](#) Contract - ActivitySim/emme Travel Model Conversion Project: WSP USA, Inc. (\$350,000)
Action: Committee Approval
Presenter: Bill Davidson
- 2f. [20-1175](#) Contract Amendment - COVID-19 Recovery Facilitation Project/Blue Ribbon Transit Recovery Task Force: CivicKnit (\$100,000)
Action: Committee Approval
Presenter: Theresa Romell

3. Approval

- 3a. [20-1174](#) Contract - MTC Regional Safety Data System & Safety Report: mySidewalk, Inc. (\$500,000)

A request for approval of a contract with mySidewalk, Inc. (mySidewalk) to develop a comprehensive regional safety data system and safety report for the nine-county Bay Area region, in an amount not to exceed \$500,000.

Action: Committee Approval

Presenter: Shruti Hari

Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Committee unanimously approved the contract with mySidewalk, Inc. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Schaaf

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee is scheduled to be held on October 14, 2020 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA (remotely and by webcast as appropriate depending on the status of any shelter in place orders).