



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Final

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, June 12, 2019

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Schaaf and Commissioner Worth

Absent: 1 - Commissioner Ronen

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Halsted, and Commissioner Spering

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Schaaf and the second by Commissioner Dutra-Vernaci, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan and Commissioner Schaaf

Absent: 2 - Commissioner Ronen and Commissioner Worth

2a. [19-0535](#) Minutes of the May 8, 2019 meeting

Action: Committee Approval

Attachments: [2a_05-08-2019_Draft_Administration_Minutes.pdf](#)

2b. [19-0538](#) Investment Report for March 2019

Action: Information

Presenter: Catherine Cam

Attachments: [2b Investment Report March'2019.pdf](#)

2c. [19-0539](#) MTC Financial Statements for March 2019

Action: Information

Presenter: Sonia Elsonbaty

Attachments: [2c Financial Statement March 2019.pdf](#)

2d. [19-0540](#) Monthly Travel Report and International Travel Request

Action: Committee Approval

Presenter: Sonia Elsonbaty

Attachments: [2d Monthly Travel Report & Int'l Travel Request.pdf](#)

2e. [19-0338](#) Bench Selection - Land Use Model Development: OaklandAnalytics, LLC, UrbanSim, Inc, and WSP

Action: Committee Approval

Presenter: Michael Reilly

Attachments: [2e Land Use Bench Selection.pdf](#)

2f. [19-0500](#) Contract Amendment - High School Internship Program Support: Pathways for Students, Inc. (\$135,000)

Action: Committee Approval

Presenter: John Kannegiesser

Attachments: [2f ContractAmend Pathways.pdf](#)

2g. [19-0542](#) Contract Amendment - Regional Resource Center Operations: Faneuil, Inc. (\$250,000)

Action: Committee Approval

Presenter: David Weir

Attachments: [2g Contract Amendment Faneuil.pdf](#)

3. Approval

Commissioner Worth returned after the approval of the Consent Calendar.

3a. [19-0653](#) MTC Resolution No. 4371 - MTC FY 2019-20 Agency Budget

A request for Commission approval of MTC Resolution No. 4371 - MTC FY 2019-20 Agency Budget

Action: Commission Approval

Presenter: Brian Mayhew

Attachments: [7a_Admin_3a_Reso-4371_FY2019-20_MTC_Budgetx.pdf](#)

Upon the motion by Commissioner Worth and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4371 to the Commission for approval. The motion carried by the following vote:

Aye: 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Schaaf and Commissioner Worth

Absent: 1 - Commissioner Ronen

Commissioner Josefowitz directed staff to provide a more detailed projection of how additional funds would be used to pay down retirement and pension obligations and liabilities.

Commissioner Sperring requested that staff review the Commissioner expense claim process and return to the Administration Committee with recommendations for streamlining the process.

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on July 10, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.