



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair    Alfredo Pedroza, Vice Chair*

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,  
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth  
Non-Voting Member: Bijan Sartipi*

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Wednesday, January 10, 2018

9:30 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Slocum and Commissioner Worth

**Absent:** 1 - Commissioner Schaaf

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Cortese, Commissioner Giacopini, Commissioner Pierce, and Commissioner Spring

#### 2. Pledge of Allegiance

#### 3. Compensation Announcement

#### 4. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pedroza and the second by Commissioner Slocum, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Slocum and Commissioner Worth

**Absent:** 1 - Commissioner Schaaf

- 4a. [17-3083](#) Minutes of the December 13, 2017 meeting  
*Action:* Committee Approval
- 4b. [17-3084](#) Investment Report for November 2017  
*Action:* Information  
*Presenter:* Russell Yuen
- 4c. [17-3085](#) MTC Financial Statements for November 2017  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 4d. [17-3086](#) Monthly Travel Report  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 4e. [17-3087](#) MTC Resolution No. 1198, Revised. Revisions to MTC's Conflict of Interest Code to update list of designated positions - Release for Public Comment  
*Action:* Committee Approval  
*Presenter:* Adrienne Weil
- 4f. [17-3088](#) Contract Amendment - Pavement Management Technical Assistance Program (P-TAP) Round 19 (\$1,581,000): AMS Consulting, LLC (\$249,000), Nichols Consulting Engineers, CHTD (\$248,000), Capitol Asset & Pavement Services, Inc. (\$243,000); Harris & Associates, Inc. (\$226,000); Pavement Engineering, Inc. (\$183,000); Quality Engineering Solutions Inc. (\$181,000); Fugro Roadware, Inc. (\$171,000); Contract - Bellecci & Associates, Inc. (\$80,000)  
*Action:* Committee Approval  
*Presenter:* Christina Hohorst

## 5. Public Comment / Other Business

## 6. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on February 14, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.