



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### Committee Members:

*Federal D. Glover, Chair    Alfredo Pedroza, Vice Chair*

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,  
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth  
Non-Voting Member: Bijan Sartipi*

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Wednesday, April 12, 2017

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

Non-Voting Member Absent: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Connolly, Commissioner Cortese, Commissioner Giacomini, Commissioner Halsted, Commissioner Pierce, and Commissioner Spring

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pedroza and the second by Commissioner Josefowitz, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 8 - Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

**Absent:** 1 - Commissioner Bruins

2a. [17-2397](#) Minutes of the March 8, 2017 meeting

**Action:** Committee Approval

- 2b. [17-2398](#) Investment Report for February 2017  
**Action:** Information  
**Presenter:** Susan Woo
- 2c. [17-2399](#) MTC Financial Statements for February 2017  
**Action:** Information  
**Presenter:** Sonia Elsonbaty
- 2d. [17-2400](#) Monthly Travel Report  
**Action:** Information  
**Presenter:** Sonia Elsonbaty
- 2e. [17-2402](#) MTC Resolution No. 4240, Revised - FY 2016-17 MTC Agency Budget Amendment  
**Action:** Commission Approval  
**Presenter:** Brian Mayhew

### 3. Approval

- 3a. [17-2405](#) MTC Resolution No. 4277 - FY 2017-18 Overall Work Program (OWP), Planning Certification, and Authorization for Execution of Agreement for Federal Planning Grants.  
**Action:** Commission Approval  
**Presenter:** Brian Mayhew

**Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Schaaf, the Committee unanimously approved the referral of MTC Resolution No. 4277 to the Commission for approval. The motion carried by the following vote:**

**Aye:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

- 3b.**     [17-2403](#)     Consultant Panel - On-Call Website Operations, Maintenance and Improvement Services: Exygy Inc., Visual Strategies, Symmetrical Designs, MIG Inc. and Civic Resource Group International Inc.

A request for approval of a panel of on-call consultants to provide website operations, maintenance and improvement services on an as-needed basis.

**Action:** Committee Approval

**Presenter:** Nick Roethel

**Upon the motion by Commissioner Kim and the second by Commissioner Slocum, the Committee unanimously approved the consultant panel with Exygy Inc., Visual Strategies, Symmetrical Designs, MIG Inc., and Civic Resource Group International Inc. The motion carried by the following vote:**

**Aye:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

#### **4. Public Comment / Other Business**

#### **5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee will be held on May 10, 2017 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**