



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Adrienne J. Tissier, Chair David Campos, Vice Chair

*Jason Baker, Tom Bates, Federal D. Glover,
Mark Luce, Libby Schaaf,
Scott Wiener, Amy Rein Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, May 11, 2016

9:35 AM

The Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth

Absent: 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

Non-Voting Member Absent: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Chair Cortese

Ad Hoc Non-Voting Members Present: Commissioner Giacobini, Commissioner Haggerty, Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Rein Worth and the second by Vice Chair Campos, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth

Absent: 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

2a. [15-1523](#) Minutes of the April 13, 2016 meeting

Action: Committee Approval

- 2b.** [15-1524](#) Investment Report for March 2016
 Action: Information
 Presenter: Susan Woo
- 2c.** [15-1525](#) MTC Financial Statements for March 2016
 Action: Information
 Presenter: Eva Sun
- 2d.** [15-1415](#) MTC Resolution No. 1198, Revised. Revisions to MTC's Conflict of Interest Code to update list of designated positions - Release for Public Comment
 Action: Commission Approval
 Presenter: Adrienne Weil
- 2e.** [15-1552](#) Purchase Order Amendment - FY 2015-16 Staff Augmentation, Software and Hardware Support: KIS Consulting Services (\$85,000)
 Action: Committee Approval
 Presenter: Nick Roethel
- 2f.** [15-1561](#) MTC Resolution 4181, Revised - FY 2015-16 MTC Agency Budget
 Action: Commission Approval
 Presenter: Brian Mayhew
- 2g.** [15-1572](#) Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$350,000)
 Action: Committee Approval
 Presenter: Shimon Israel
- 2h.** [15-1526](#) Monthly Travel Report
 Action: Information
 Presenter: Eva Sun

Approval

3. [15-1527](#) Contract - Plan Bay Area 2040 Environmental Impact Report Consultant: Ascent Environmental, Inc. (\$550,000)

Proposed contract to fund preparation of the Environmental Impact Report (EIR) for the update of Plan Bay Area, Plan Bay Area 2040.

Action: Committee Approval

Presenter: Adam Noelting and Matt Maloney

Upon the motion by Vice Chair Campos and the second by Commissioner Rein Worth, the Committee unanimously approved the contract with Ascent Environmental, Inc. The motion carried by the following vote:

Aye: 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Baker and Commissioner Rein Worth

Absent: 3 - Commissioner Glover, Commissioner Luce and Commissioner Schaaf

Information

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on June 8, 2016 at 9:35 a.m. at Bay Area Metro Center, 375 Beale Street, San Francisco, CA.