



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Draft

### Clipper Executive Board

*Robert Powers, Chair*

*April Chan, Vice Chair*

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Monday, May 20, 2024

1:00 PM

Board Room - 1st Floor

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The Clipper Executive Board is scheduled to meet at 1:00 p.m.

Meeting attendees may opt to attend in person for public comment and observation at 375 Beale Street, Board Room (1st Floor). In-person attendees must adhere to posted public health protocols while in the building. The meeting webcast will be available at <https://mtc.ca.gov/whats-happening/meetings/live-webcasts>. Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial \*9. When called upon, unmute yourself or dial \*6. In order to get the full Zoom experience, please make sure your application is up to date.

Attendee Link: <https://bayareametro.zoom.us/j/81296282668>  
iPhone One-Tap: +16699006833,,81296282668# US (San Jose)  
+14086380968,,81296282668# US (San Jose)

Join by Telephone (for higher quality, dial a number based on your current location) US:

888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 812 9628 2668

International numbers available: <https://bayareametro.zoom.us/j/81296282668>

Detailed instructions on participating via Zoom are available at:

<https://bayareametro.zoom.us/j/81296282668>

<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances, there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

Clerk: Wally Charles

**Roster****Robert Powers, Chair; April Chan, Vice Chair****Members: Eddy Cumins, Andrew B. Fremier, Carolyn M. Gonot, Michael Hursh, Denis Mulligan, Jeffrey Tumlin, and Christy Wegener.****1. Call to Order / Roll Call / Confirm Quorum**

Millie Tolleson acted as a delegate and voting member of the Clipper Executive Board in place of Member April Chan. Attendance and Actions noted below as “Chan” were taken by Tolleson.

Heather McKillop acted as a delegate and voting member of the Clipper Executive Board in place of Member Eddy Cumins. Attendance and actions noted below as “Cumins” were taken by McKillop.

Greg Richardson acted as a delegate and voting Member of the Clipper Executive Board in place of Member Carolyn Gonot. Attendance and Actions noted below as “Gonot” were taken by Richardson.

Joe Wire acted as a delegate and voting member of the Clipper Executive Board in place of Member Denis Mulligan. Attendance and Actions noted below as “Mulligan” were taken by Wire.

**Present:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins, and Board Member Wegener

**2. Consent Calendar**

**Upon the motion by Board Member Tumlin and seconded by Board Member Hursh, the Consent Calendar was unanimously approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

**2a.** [24-0400](#) Minutes of the March 25, 2024 Meeting

**Action:** Approval

**Attachments:** [2a\\_24-0400\\_Minutes of the March 25, 2024 Meeting](#)

- 2b.**     [24-0631](#)     Clipper® Purchase Order - Network Services: AT&T (\$300,000)
- Request for approval of a Purchase Order for Clipper Network Services for Fiscal Year 2024-2025: AT&T (\$300,000)
- Action:** Approval
- Presenter:** Sarah Doggett, MTC
- Attachments:** [2b\\_24-0631\\_CEB Memo for Purchase Order AT&T Network](#)

### 3. Approval

- 3a.**     [24-0530](#)     Clipper® Unregistered Inactive Funds Disbursement (\$2,700,000)
- Request for the Board to give its approval of a disbursement of money, representing balances on unregistered inactive Clipper cards, from the Clipper Float Account toward application of Clipper program operating expenses -- in this specific instance, \$2,700,000 for inclusion in the FY 24/25 Clipper Operating Budget.
- Action:** Approval
- Presenter:** David Weir, MTC
- Attachments:** [3a\\_24-0530\\_Clipper® Unregistered Inactive Funds Disbursement](#)

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds.

**Upon the motion by Board Member Fremier and seconded by Board Member Hursh, this Action Item was approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

- 3b.**     [24-0529](#)     Clipper® Two Year Budget and Work Plan
- The Clipper budget and work plan for Fiscal Years (FYs) 2024-25 and 2025-26 for the Executive Board's review and Approval
- Action:** Approval
- Presenter:** Edward Meng, MTC
- Attachments:** [3b\\_24-0529\\_Clipper Two Year Budget](#)  
[3bi\\_24-0529\\_Operating Revenue and Budget](#)  
[3bii\\_24-0529\\_Capital Revenue and Budget](#)

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds.

**Upon the motion by Board Member Fremier and seconded by Board Member Gonot, this Action Item was approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

- 3c.**     [24-0528](#)     Clipper® Customer Education and Outreach Contract Actions: i. Contract Amendment - Moore Iacofano Goltsman, Inc. (MIG) (\$3,600,000); ii. Contract Amendment - Caribou Public Relations, Inc. (Caribou) (\$400,000)

Request for approval of the listed consultant contract actions to add \$3,600,000 to the MIG contract to provide customer education support to the Next-Generation Clipper program and advertising for the Clipper START program; and \$400,000 to the Caribou contract to provide Clipper START outreach assistance.

**Action:** Approval

**Presenter:** Lysa Hale, MTC

**Attachments:** [3c 24-0528 Contract Amendment for MIG and Caribou PR](#)

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds.

**Upon the motion by Board Member Cumins and seconded by Board Member Mulligan, this Action Item was approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

- 3d.**     [24-0531](#)     Clipper® Technical Consultant Contract Actions: i. Contract Amendment - Arcadis, a California partnership (Arcadis) (\$1,200,000); ii. Contract Amendment - Invoke Technologies, Inc. (Invoke) (\$250,000); iii. Contract Amendment - ARC Alternatives (\$200,000)

Request for approval of the listed technical consultant contract actions to add \$1,200,000 to the Arcadis contract to provide technical advice to MTC and the transit operators during the design, testing, installation, and implementation of the Next Generation Clipper (C2) System; \$250,000 to the Invoke contract for program management support services; and \$200,000 to the ARC Alternatives contract for budgetary and administrative assistance.

**Action:** Approval

**Presenter:** Edward Meng, MTC

**Attachments:** [3d 24-0531 Technical Consultant Contract Actions](#)

**Upon the motion by Board Member Hursh and seconded by Board Member Wegener, this Action Item was approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

- 3e.** [24-0532](#) Clipper® In-Person Customer Service Centers Contract Actions: i. Contract - TTEC Government Solutions, LLC (TTEC) (\$1,725,000); ii. Contract Amendment - Nematode Holdings, LLC (Nematode) (\$315,000); iii. Funding Agreement Amendment - Alameda-Contra Costa Transit District (AC Transit) (\$250,000)

Request for approval of the listed In-Person Customer Service Center contract actions:

- i. Contract - TTEC Government Solutions, LLC (TTEC) (\$1,725,000)
- ii. Contract Amendment - Nematode Holdings, LLC (Nematode) (\$315,000)
- iii. Funding Agreement Amendment - Alameda-Contra Costa Transit District (AC Transit) (\$250,000)

**Action:** Approval

**Presenter:** Alison Edwards, MTC

**Attachments:** [3e 24-0532 Clipper In-Person Customer Service Centers Contract Actions](#)

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds.

**Upon the motion by Board Member Mulligan and seconded by Board Member Fremier, this Action Item was approved. The motion carried by the following vote:**

**Aye:** 9 - Board Member Mulligan, Board Member Hursh, Chair Powers, Board Member Tumlin, Board Member Gonot, Board Member Chan, Board Member Fremier, Board Member Cumins and Board Member Wegener

#### 4. Information

- 4a.** [24-0402](#) Clipper® Schedule, Implementation, and Deployment Update

Update on key developments related to the implementation of the current and Next Generation Clipper System (C2).

**Action:** Information

**Presenter:** Jason Weinstein, MTC

- Attachments:** [4a 24-0402 Clipper Schedule and Implementation Update](#)  
[4ai 24-0402\\_CEB Status Report 2024-05-20](#)  
[4aii 24-0402 Clipper Next Generation Equipment Pilot Installation Pictures](#)

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds; and Adina Levin, Seamless Bay Area.

- 4b.**     [24-0403](#)     Current Clipper® Operations and Performance Update
- Update on current Clipper system operations and performance
- Action:** Information
- Presenter:** Edward Meng, MTC
- Attachments:** [4b 24-0403 Current Clipper Operations and Performance Update](#)

**5. Acting Executive Director's Report- Weinstein**

**6. Public Comment / Other Business**

The following individuals spoke on this Item:  
Aleta Dupree, Team Folds.

**7. Adjournment / Next Meeting**

**The next meeting of the Clipper® Executive Board will be held on Monday, June 24, 2024, 1:30 p.m.at BART Board Room, 2150 Webster Street, 1st Floor, Oakland, CA 94612, any changes to the schedule will be duly noticed to the public.**