

# Bay Area Toll Authority

## Oversight Committee

June 12, 2024

Agenda Item 2g-24-0705

### **Contract Amendment - On-Call Asset Management Services: On-Call Asset Management Production Support Services: HNTB Corporation (\$300,000)**

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#### **Subject:**

This item requests Committee approval to enter into a contract amendment with HNTB Corporation (HNTB) in an amount not to exceed \$300,000 to provide production support services for the BATA Toll Bridge Rehabilitation Program (Project).

#### **Background:**

BATA requires a professional consulting firm to provide production support for various BATA reports and assistance with grant applications. This contract amendment provides additional funds for the following ongoing work that involves technical production support on a variety of documents for BATA's Asset Management and Toll Bridge Rehabilitation Program including funding applications, presentations, memos and other to-be-determined reports. Recent and current activities in Fiscal Year 2023-24 include technical writing and production support of applications for Rebuilding American Infrastructure with Sustainability and Equity (RAISE), Reconnecting Communities and Neighborhoods (RCN), Bridge Investment Program (BIP), and Solutions for Congested Corridors Program (SCCP) grants.

Under the 2021 Request for Qualifications (RFQ) which established the On-Call Asset Management Bench, six (6) firms, including HNTB, proposed and were qualified to provide asset management services. The RFQ allows for the direct selection of on-call consultants to work on BATA projects based on a consultant teams' qualifications, experience, availability, and ability.

In December 2022, following a direct selection from 2021 On-Call Asset Management Bench, BATA staff executed a contract with HNTB under the Executive Director's authority for \$200,000. In January 2024, the Committee approved a contract amendment for an additional \$200,000 to continue technical writing support. Staff requests approval of a contract amendment with HNTB to add \$300,000, bringing the contract to a new total not to exceed the amount of \$700,000. The proposed amendment would allow HNTB to assist BATA with updating State and

Federal grant applications due between 2024 and 2026 and any associated technical writing and agreements related to BATA projects. HNTB will provide services such as technical editing, writing, and creating and editing documents and graphics, including reports, memos, and presentations.

Attachment A includes a summary of HNTB and its project team's small business and disadvantaged business enterprise status.

**Issues:**

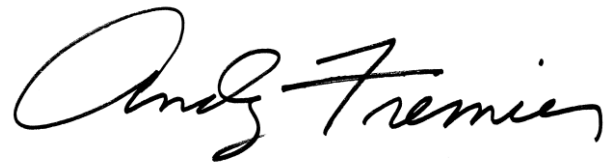
None identified.

**Recommendations:**

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with HNTB in an amount not to exceed \$300,000 to provide asset management production support for various BATA reports and funding application assistance related to the BATA Toll Bridge Rehabilitation Program.

**Attachments:**

- Attachment A – Small Business and Disadvantaged Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract



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Andrew B. Fremier

**Attachment A**

**Disadvantaged Business Enterprise and Small Business Enterprise Status**

	<b>Firm Name</b>	<b>Role on Project</b>	<b>DBE* Yes / No</b>	<b>If DBE Yes, List #</b>	<b>SBE** Yes / No</b>	<b>If SBE Yes, List #</b>
Prime Contractor	HNTB	Prime	No		No	
Subcontractor	Alta Vista Solutions	Materials Engineering	No		No	
Subcontractor	Chaves & Associates	Asset Archiving	No		No	
Subcontractor	Earth Mechanics, Inc.	Geo-Seismic	Yes	6956	Yes	SB # 4369
Subcontractor	eTrac, Inc.	Submarine Surveying	No		No	
Subcontractor	KTA-Tator, Inc.	Paint & Corrosion Studies	No		No	
Subcontractor	R. Manzanarez Consultant	Structural Analysis/ Load Rating	No		No	
Subcontractor	SEM Incorporated	MEP Engineering	No		No	
Subcontractor	Sun Engineering & Technology International, Inc.	Structural Engineering	No		No	
Subcontractor	Towill Inc.	LiDAR Surveying	No		Yes	SB-PW # 2013590
Subcontractor	VGO Inc.	Structural Health Monitoring	No		No	
Subcontractor	Zoon Engineering, Inc.	Project Controls	No		Yes	SB and SB- PW # 58549

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

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**Request for Committee Approval**

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**Summary of Proposed Contract Amendment**

Work Item No.: 1251

Consultant: HNTB Corporation

Work Project Title: On-Call Asset Management Services: On-Call Asset Management  
Production Support Services: HNTB Corporation

Purpose of Project: To provide asset management production support for various BATA reports and funding application assistance related to the BATA Toll Bridge Rehabilitation Program as part of Toll Bridge Asset Management support.

Brief Scope of Work: Consultant shall provide services including technical editing and writing, and creating and remediating documents and graphic including reports, memos, and presentations for executive boards, commissions, and other internal and external stakeholders.

Project Cost Not to Exceed: \$300,000 this amendment  
Total contract amount before this amendment: \$400,000  
Total approved contract amount with this amendment: \$700,000

Funding Source: Toll Bridge Rehabilitation Program Budget

Fiscal Impact: Funding is included in the FY 2023-24 Toll Bridge Rehabilitation Budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with HNTB Corporation for reports and funding application assistance for projects in the Toll Bridge Rehabilitation Program as described in the BATA Oversight Committee Summary Sheet dated June 12, 2024 and that the Chief Financial Officer is authorized to set aside \$300,000 for such contract amendment.

BATA Oversight Committee:

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Federal D. Glover, Chair

Approved: June 12, 2024