

Metropolitan Transportation Commission

Administration Committee

October 11, 2023

Agenda Item 2c - 23-1141

**Purchase Order Contract - Enterprise Resource Planning (ERP) Strategic Advisory
Services and Implementation Support: Slalom, LLC (\$1,600,000)**

Subject:

Authorization to negotiate and execute a Purchase Order (PO) Contracts in a cumulative amount not to exceed \$1,600,000 with Slalom, LLC, for ERP strategic advisory services and implementation support.

Background:

MTC currently maintains an ERP platform that provides basic financial management and human capital management (HCM) functions while separate solutions are used for contracting and procurements, talent recruitment, and electronic routing/signatures. MTC also performs some ERP-related functions through manual and spreadsheet processes, including grant management and project budget tracking.

Staff recommends implementation of an ERP solution that provides flexibility and agility to adapt to changing business needs. Through professional consulting services, staff intends to develop and implement a vendor-agnostic ERP Strategy that guides the implementation of a modular solution that minimizes risk, improves accountability and data security, enhances users' overall experience and productivity, and continuously delivers incremental business value along the ERP roadmap. ERP implementation is expected to be phased over several years and will require significant funding for licensing and system integrator contracts to implement the preferred solution(s).

In September 2022, this committee approved a PO with Plante Moran, PC, for ERP discovery, planning, and implementation. Since then, project staff and Plante Moran have conducted stakeholder interviews and begun the procurement processes for the ERP software and system implementer. In August 2023, to support the ERP software selection, the Chief Operating Officer approved a PO with Slalom to provide short-term change management and stakeholder engagement services.

Contract Actions:

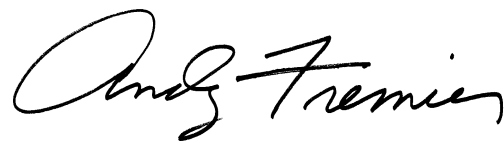
Under the proposed purchase order and based upon demonstrated performance providing ERP change management services, Slalom would provide strategic advisory services and implementation support throughout the ERP project from October 12, 2023, through October 31, 2028, including but not limited to, stakeholder engagement, communications, and facilitation; change management; program governance; expert technical advice; and project and vendor management/oversight. Slalom's services were procured using the California Multiple Award Schedule (CMAS), a collaborative intergovernmental procurement vehicle, which satisfies MTC's competitive procurement requirements. Slalom is an authorized vendor under CMAS and has been recognized by Forbes as one of America's best management consulting firms for six consecutive years. Slalom is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

Recommendations:

Staff recommends that the Administration Committee authorize the Executive Director or designee to negotiate and execute a PO Contracts in a cumulative amount not to exceed \$1,600,000 to Slalom, LLC for the term of October 12, 2023 through October 31, 2028, to provide ERP strategic advisory services and implementation support.

Attachments:

Request for Committee Approval - Summary of Proposed Purchase Order Contract



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Purchase Order Contract

Work Item No.: 1161

Consultant: Slalom, LLC,
Seattle, WA

Work Project Title: Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support

Purpose of Project: ERP professional consulting services

Brief Scope of Work: Provide strategic guidance, technical expertise, and project/vendor oversight and advice throughout the ERP implementation.

Project Cost Not to Exceed: \$1,600,000

Funding Source: Capital Budget

Fiscal Impact: \$1,600,000 is available in the FY 23-24 Capital Budget
Work performed under this Purchase Order (PO) Contract will require additional funding in future years.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a PO Contracts in a cumulative amount not to exceed \$1,600,000 with Slalom, LLC for the term of October 12, 2023 through October 31, 2028, for the ERP consultant services described above and in the Administration Committee Summary Sheet dated October 11, 2023, and that the Chief Financial Officer is authorized to set aside \$1,600,000 for such PO Contracts subject to inclusion of necessary funds in agency budgets.

Administration Committee:

Gina Papan, Chair

Approved: October 11, 2023