



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda - Final

Bay Area Housing Finance Authority Leadership Fund

Friday, December 9, 2022

2:00 PM

REMOTE

Special Meeting

Bay Area Housing Finance Authority BAHFA Leadership Fund

In light of Governor Newsom's State of Emergency declaration regarding COVID-19 and in accordance with Assembly Bill 361's (Rivas) provisions allowing remote meetings, this meeting will be accessible via webcast, teleconference, and Zoom for all participants.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at: <https://abag.ca.gov/meetings-events/live-webcasts>

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number:

Please click the link below to join the webinar:

<https://bayareametro.zoom.us/j/89495128717>

Or One tap mobile :

US: +13462487799,,89495128717# or +17193594580,,89495128717#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 408 638 0968 or +1 669 444 9171 or +1 669 900 6833 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 894 9512 8717

Detailed instructions on participating via Zoom are available at:

<https://abag.ca.gov/zoom-information>

Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "*"9" and dial "*"6" to unmute and speak.

In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances, there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

The BAHFA Leadership Fund may act on any item on the agenda.

The meeting is scheduled to begin at 2:00 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

Roster

Alfred Pedroza, Chair, Metropolitan Transportation Commission
Jesse Arreguin, President, Association of Bay Area Governments
Kate Hartley, BAHFA Section Director, Metropolitan Transportation Commission

1. Call to Order / Roll Call / Confirm Quorum

Quorum is a majority of members present.

2. Executive Director's Report

Information

- 2.a. [23-0008](#) Executive Director's Report for December 9, 2022

Action: Information

Presenter: Therese W. McMillan

3. Appointment of Temporary President and Temporary Secretary

- 3.a. [23-0007](#) Temporary Appointments for President and Secretary for the BAHFA Leadership Fund to Conduct the Meeting

Action: Approval

Presenter: Andrea Visveshwara

Attachments: [03a Summary Sheet Temporary Appointments v1.pdf](#)

4. Public Comment

Information

5. BAHFA Leadership Fund Member Announcements

Information

6. Remote Meetings Pursuant to Assembly Bill 361

- 6.a. [23-0018](#) Adoption of BAHFA Leadership Fund Resolution No. 0001 Regarding Remote Meetings Pursuant to Assembly Bill 361

Action: Approval

Presenter: Kathleen Kane

Attachments: [06a 1 Summary Sheet AB 361 Resolution v1.pdf](#)
[06a 2 Attachment TEMP-BAHFALF-RES-0001_Dec-AB361.pdf](#)

7. Organizational Meeting of the Board of Directors of the BAHFA Leadership Fund

- 7.a. [23-0009](#) Maintenance of Minute Book for the BAHFA Leadership Fund
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07a Summary Sheet Minute Book v2.pdf](#)
- 7.b. [23-0010](#) Receipt and Maintenance of Organizational Certificate Naming the Directors of the BAHFA Leadership Fund; and Acceptance of Position as Board Director
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07b 1 Summary Sheet Organizational Certificate v2.pdf](#)
[07b 2 Attachment BAHFA Leadership Fund_Organizational Certificate-c1.pdf](#)
- 7.c. [23-0011](#) Ratification of the Articles of Incorporation for the BAHFA Leadership Fund filed and certified by the California Secretary of State on October 14, 2022
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07c 1 Summary Sheet Articles of Incorporation v1.pdf](#)
[07c 2 Attachment Articles of Incorporation.pdf](#)
- 7.d. [23-0012](#) Adoption of Bylaws for the BAHFA Leadership Fund
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07d 1 Summary Sheet Bylaws v1.pdf](#)
[07d 2 Attachment BAHFA Leadership Fund_draft Bylaws.pdf](#)
- 7.e. [23-0013](#) Election of Officers for the BAHFA Leadership Fund
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07e Summary Sheet Election of Officers v2.pdf](#)
- 7.f. [23-0014](#) Adoption of the following Governance Policies for the BAHFA Leadership Fund: Conflicts of Interest Policy, Whistleblower Protection Policy, and Document Retention and Destruction Policy
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07f 1 Summary Sheet Governance Policies v2.pdf](#)
[07f 2 Attachment A BAHFA Leadership Fund Whistleblower Protection Policy.p](#)
[07f 3 Attachment B BAHFA Leadership Fund Document Retention & Destructio](#)

- 7.g. [23-0015](#) Authorization for Best, Best & Krieger, with the Secretary for the BAHFA Leadership Fund, to Take Actions Necessary To Establish the BAHFA Leadership Fund as a Nonprofit Entity
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07g Summary Sheet Legal Services v2.pdf](#)
- 7.h. [23-0016](#) Selection of Bank for Depository of Funds for the BAHFA Leadership Fund
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07h Summary Sheet Selection of Bank v2.pdf](#)
- 7.i. [23-0017](#) Filing of Statement of Information with the Secretary of State for the BAHFA Leadership Fund
- Action:** Approval
- Presenter:** Andrea Visveshwara
- Attachments:** [07i Summary Sheet Statement of Information v1.pdf](#)

8. Adjournment / Next Meeting

The next meeting of the BAHFA Leadership Fund will be announced.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.