



Meeting Agenda

Bay Area Headquarters Authority

Authority Members:

Scott Haggerty, Chair Alfredo Pedroza, Vice Chair
Jeannie Bruins, Federal D. Glover, Libby Schaaf, Amy R. Worth

Wednesday, June 24, 2020

9:40 AM

Board Room - 1st Floor (REMOTE)

The Bay Area Headquarters Authority is scheduled to meet on Wednesday, June 24, 2020 at 9:40 a.m. or immediately following the 9:35 a.m. BATA meeting, in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at
<https://mtc.ca.gov/whats-happening/meetings/live-webcasts>.

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Attendee Link: <https://bayareametro.zoom.us/j/97146320867>
Join by Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)
Webinar ID: 971 4632 0867

Detailed instructions on participating via Zoom are available at:
<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>.

Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "*9". In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

1. Call to Order / Roll Call / Confirm Quorum

Quorum: A quorum of the Authority shall be a majority of its regular voting members (4).

2. Consent Calendar

- 2a. [20-0573](#) Minutes of the March 25, 2020 meeting
- Action:** Authority Approval
- Attachments:** [2a 20-0573 03-25-2020 BAHA Draft Minutes.pdf](#)
- 2b. [20-0236](#) Bay Area Metro Center Main Electrical Service Replacement - Pacific Gas and Electric Company (PG&E). An update on the removal of the 34kV transformers and completion of the PG&E project.
- Action:** Information
- Presenter:** Gary Szeto
- Attachments:** [2b 20-0236 BAHA Electrical Service Replacement PG&E.pdf](#)

3. Authority Approval

- 3a. [20-0824](#) Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$1,050,000)
- A request that the Authority authorize the Executive Director or designee to negotiate and enter into a contract amendment in the amount of \$1,050,000 with Cushman & Wakefield of California, Inc. ("Cushman Wakefield") to implement and administer building improvements projects at 375 Beale Street, San Francisco (Bay Area Metro Center).
- Action:** Authority Approval
- Presenter:** Gary Szeto
- Attachments:** [3a 20-0824 Cushman Wakefield ContractAmend.pdf](#)
- 3b. [20-0772](#) Contract - Webcasting, Agenda Management, and Captioning Services: Network Television Time Inc. (\$2,800,000)
- A request for Authority approval of a contract with Network Television Time Inc. (NTT) for \$2,800,000 over five years for webcasting, agenda management, and closed captioning services. This is a shared service and is reimbursed proportionately by the Bay Area Air Quality Management District (BAAQMD).
- Action:** Authority Approval
- Presenter:** Nick Roethel
- Attachments:** [3b 20-0772 BAHA NTT Contract.pdf](#)

- 3c.** [20-0859](#) BAHA Resolution No. 22 - FY 2020-21 Bay Area Headquarters Authority
Operating and Capital Budgets

A request for approval of BAHA Resolution No. 22, FY 2020-21 Operating
and Capital Budgets.

Action: Authority Approval

Presenter: Brian Mayhew

Attachments: [3c 20-0859 BAHA Res22 FY 2020-21 BAHA Op and Cap Budget.pdf](#)

4. Public Comment / Other Business

5. Adjournment / Next Meeting:

**The next meeting of the Bay Area Headquarters Authority is scheduled to be held on
Wednesday, July 22, 2020 at the Bay Area Metro Center, 375 Beale Street, San
Francisco, CA 94105.**

Public Comment: The public is encouraged to comment on agenda items at Authority meetings by completing a request-to-speak card (available from staff) and passing it to the Authority secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Authority may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Authority meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Authority members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Authority. Actions recommended by staff are subject to change by the Authority.