

Meeting Agenda

Bay Area Headquarters Authority

**Authority Members:*

Dave Cortese, Chair Jake Mackenzie, Vice Chair

Amy R. Worth, Vacant, Vacant, Vacant

**Authority Members pending MTC action*

Wednesday, January 25, 2017

9:40 AM

Board Room - 1st Floor

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Web site: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:40 a.m. or immediately following the 9:35 a.m. Commission meeting.

1. Roll Call/Confirm Quorum

Quorum: A quorum of this Authority shall be a majority of its regular voting members (4).

2. Consent Calendar

- 2a. [15-2118](#) Minutes of the November 16, 2016 meeting
Action: Authority Approval
Attachments: [2a 11-16-2016 BAHA Draft Minutes.pdf](#)
- 2b. [15-2119](#) BAHA Resolution No. 17, Revised, FY 2016-17 Capital and Operating Budgets; and Contract - EV Charging Stations Supply, Operations, and Maintenance: National Car Charging, LLC (\$220,000)
Action: Authority Approval
Presenter: Stephen Terrin
Attachments: [2b Reso-17 Budget Revision and EV Charging Stations.pdf](#)

3. Information

- 3a. [15-2120](#) 375 Beale Street Status Report - January 2017
Action: Information
Presenter: Teri Green
Attachments: [3a 375 Beale St Status Report January2017.pdf](#)

4. Authority Approval

- 4a. [15-2053](#) Lease Agreement - Bay Conservation Development Commission: Department of General Services (\$75,200 - broker commissions)
- A request to enter into a lease agreement with Department of General Services (“DGS”) to lease suite #510 to be occupied by the Bay Conservation Development Commission at 375 Beale Street.
- Action:** Authority Approval
- Presenter:** Teri Green
- Attachments:** [4a BCDC Lease Agreement .pdf](#)
- 4b. [17-2210](#) Contract -BCDC/ MTC Tenant Improvement Construction: Swinerton Builders (\$7,000,000 plus Owner’s contingency of \$1,400,000)
- A request to execute a contract for general contractor services in the amount of \$7,000,000, with an Owner’s contingency of \$1,400,000, for the build-out of approximately 40,000 square feet of space to be occupied by the Bay Conservation and Development Commission (BCDC) and MTC on the 5th floor of the Bay Area Metro Center at 375 Beale Street, San Francisco.
- Action:** Authority Approval
- Presenter:** Andrew Fremier
- Attachments:** [4b Contractor RFP.pdf](#)
[4b Contractor RFP HANDOUT.pdf](#)

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority will be held on February 23, 2017 at the Bay Area Metro Center, 375 Beale Street, San Francisco CA 94105.

Public Comment: The public is encouraged to comment on agenda items at Authority meetings by completing a request-to-speak card (available from staff) and passing it to the Authority secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Authority may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Authority meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Authority members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Authority. Actions recommended by staff are subject to change by the Authority.