SUB-REGIONAL SINGLE POINT OF CONTACT (SPOC) TRAINING

May 23, 2017

East Bay SPOC Workshop

Contra Costa Transportation Authority

Walnut Creek, CA

REQUIREMENTS OF A SPOC

- Outlined in MTC's Resolutions 3606 and 4202
  - Each agency must maintain a SPOC for all FHWA-administered projects who will work closely with FHWA, Caltrans, MTC, and the CMA on all federal funding issues
  - Maintain a project list to keep track of major milestones for all federal aid projects
  - Attend the federal-aid series held by Caltrans Local Assistance and SPOC trainings held by MTC
  - Maintain staff resources necessary to deliver federal-aid projects within the funding timeframe
  - Ensure the agency has the financial system in place that meets state and federal invoicing and auditing requirements
- Notify MTC and CMA of change in SPOC

CONGESTION MANAGEMENT AGENCY (CMA) OVERVIEW

ALAMEDA County Transportation Commission

CONTRA COSTA transportation authority

STA Solano Transportation Authority

NVTA NAPA VALLEY TRANSPORTATION AUTHORITY

scta SONOMA COUNTY TRANSPORTATION AUTHORITY

C/CAG City/County Association of Governments of San Mateo County

VTA Santa Clara Valley Transportation Authority

SAN FRANCISCO COUNTY TRANSPORTATION AUTHORITY

TAM Transportation Authority of Marin

WHAT IS A CMA?

Each County in the Region has a Congestion Management Agency (CMA) or equivalent.

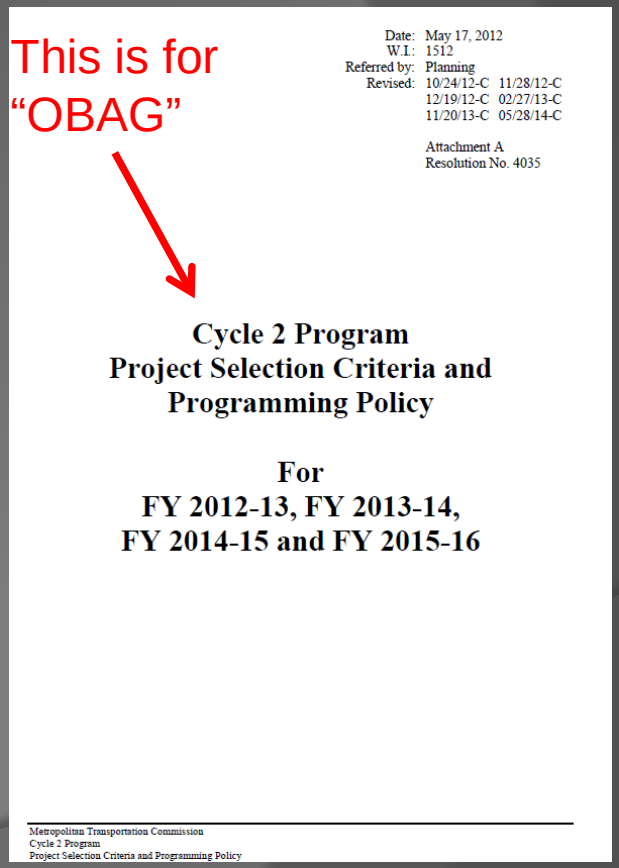
The CMA is responsible for development of a Congestion Management Program (CMP) or Countywide Transportation Plan (CTP)

CMAs also serve as the governing body that programs state and federal transportation funds passed down from the Region (MTC).

WHY DO THE CMAS SEND OUT CALLS FOR PROJECTS?

MTC, in cooperation with the Bay Area Partnership, adopts Resolutions which direct the policies and procedures associated with a funding program in the form of “guidelines.”

MTC often delegates project selection for programs to the nine Bay Area CMAs.



This is for “OBAG”

Date: May 17, 2012
W.I.: 1512
Referred by: Planning
Revised: 10/24/12-C 11/28/12-C
12/19/12-C 02/27/13-C
11/20/13-C 05/28/14-C

Attachment A
Resolution No. 4035

Cycle 2 Program
Project Selection Criteria and Programming Policy

For
FY 2012-13, FY 2013-14,
FY 2014-15 and FY 2015-16

Metropolitan Transportation Commission
Cycle 2 Program
Project Selection Criteria and Programming Policy

WHAT IS IN THE MTC PROGRAM GUIDELINES AND POLICIES

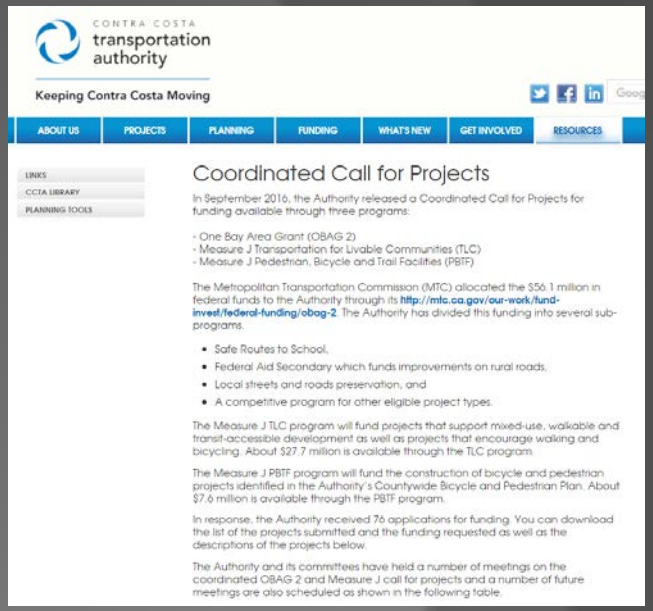
MTC Program Resolutions include requirements and guidelines such as:

- Complete Streets Checklist & California Department of Housing and Community Development (HCD) requirements
- Maintaining a Single Point of Contact for all Federal Aid projects.
- Funds are programmed over several fiscal years.
- Specifying eligible applicants
- Specifying eligible project types
- Specifying amount of funds in Priority Development Areas (PDAs)

CMAS DEVELOP APPLICATIONS AND SELECT PROJECTS

CMAs develop a project selection process in their counties using the guidelines developed by the Bay Area Partnership:

- Call For Projects Announcement
- Call For Projects Application
- Project Selection Criteria
- Project Evaluation
- Board approval for project funding
- Public Outreach



CONTRA COSTA transportation authority

Keeping Contra Costa Moving

ABOUT US | PROJECTS | PLANNING | FUNDING | WHAT'S NEW | GET INVOLVED | RESOURCES

LINKS
CCTA LIBRARY
PLANNING TOOLS

Coordinated Call for Projects

In September 2016, the Authority released a Coordinated Call for Projects for funding available through three programs:

- One Bay Area Grant (OBAG 2)
- Measure J Transportation for Livable Communities (TLC)
- Measure J Pedestrian, Bicycle and Trail Facilities (PBTF)

The Metropolitan Transportation Commission (MTC) allocated the $56.1 million in federal funds to the Authority through its http://mtc.ca.gov/our-work/fund-invest/federal-funding/obag-2. The Authority has divided this funding into several sub-programs.

- Safe Routes to School,
- Federal Aid Secondary which funds improvements on rural roads,
- Local streets and roads preservation, and
- A competitive program for other eligible project types.

The Measure J TLC program will fund projects that support mixed-use, walkable and transit-accessible development as well as projects that encourage walking and bicycling. About $27.7 million is available through the TLC program.

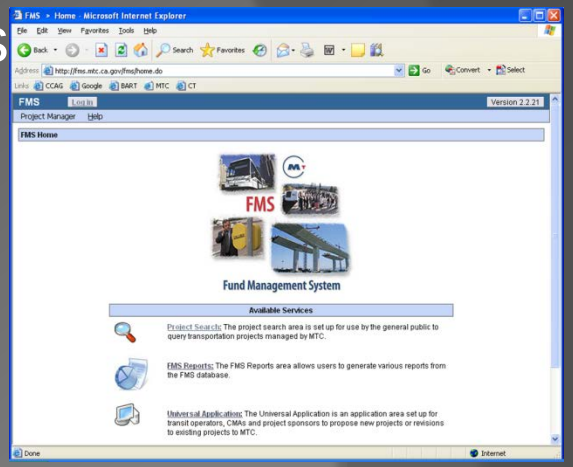
The Measure J PBTF program will fund the construction of bicycle and pedestrian projects identified in the Authority's Countywide Bicycle and Pedestrian Plan. About $7.6 million is available through the PBTF program.

In response, the Authority received 76 applications for funding. You can download the list of the projects submitted and the funding requested as well as the descriptions of the projects below.

The Authority and its committees have held a number of meetings on the coordinated OBAG 2 and Measure J call for projects and a number of future meetings are also scheduled as shown in the following table.

WHAT HAPPENS AFTER PROJECTS ARE SELECTED BY CMAS FOR FUNDING?

Once projects have been selected for funding and are approved by CMA Boards they are sent to MTC.



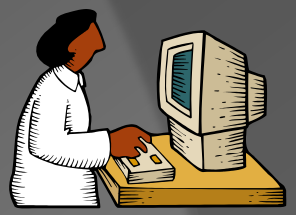
CMA's next job is to assist local agencies to **program** their projects with MTC.

Add the projects to the Transportation Improvement Program (TIP) through MTC's Fund Management System (FMS)).

CMAs are responsible for reviewing FMS entries and submitting them to MTC

MTC PROGRAMMING REQUIREMENTS

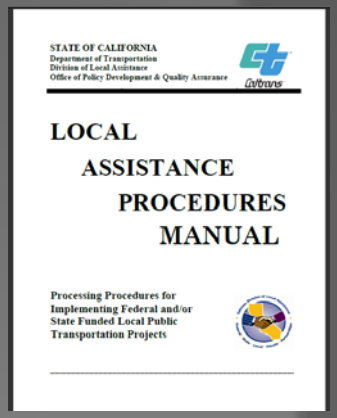
CMAs ensure compliance with MTC's programming requirements such as:



- Regional Transportation Plan (RTP) Consistency
- Federal Program Requirements
- Regional Delivery Guidelines requirements (attached resolution of local support, Complete Streets Checklist, complete FMS entries, compliance with HCD requirements, etc)
- Balancing the funding drawdown between program years

AFTER PROGRAMMING - DELIVERY

Once projects have been programmed in the TIP, CMAs try to help local agencies deliver their projects through the federal aid process.


STATE OF CALIFORNIA
Department of Transportation
Division of Local Assistance
Office of Policy Development & Quality Assurance

LOCAL
ASSISTANCE
PROCEDURES
MANUAL

Processing Procedures for Implementing Federal and/or State Funded Local Public Transportation Projects

CMAs try to keep track of issues that could potentially affect project sponsors and assist where they can.

CMAs also monitor project delivery (per MTC Resolution No. 3606) and assist sponsors to stay off the Caltrans “inactive list”.

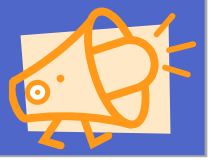
TYPICAL PROGRAM CYCLE

MTC issues program policy and guidelines through Funding Program Resolutions

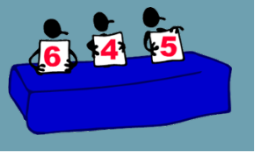
CMAs develop county process and application/ scoring criteria

CMAs get their process adopted by their Boards

CMAs release a call for projects and perform outreach (if needed)



CMAs evaluate and select projects (might be through committees)



CMAs take the projects through their Committees and Board for approval.

CMAs submit their project lists to MTC

CMAs facilitate the TIP programming process through FMS

CMAs monitor projects and assist project sponsors in project delivery

QUESTIONS?