Single Point of Contact (SPOC) Regional Workshop

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2017 SPOC Trainings/Workshops

- **Four Sub-Regional Workshops**
  - East Bay – May 23
  - Peninsula – May 30
  - North Bay – May 31
  - South Bay – June 20

Main Topics
- Role of the CMA
- Funding Overview
- MTC Delivery Policies

- **One Regional Workshop**
  - Caltrans D4 – ***Today***

Main Topics
- MTC Delivery Policies
- Role of CT Local Assistance
- Best Practices by Phase in Project Delivery

- **Future: Federal-Aid Series Workshop (5-Days)**

Regional Delivery Policy, "3606"

- **MTC Resolution No. 3606**
  - http://mtc.ca.gov/sites/default/files/MTC_Res_3606.pdf
- **Bay Area's Delivery Policy for federal and state funds**
- **Jointly developed by local agencies, CMAs, and MTC**
- **Goal: Ensure most benefit to Bay Area projects**
  - Delivery Deadlines to ensure money is not lost/ kept on projects
  - Ability to receive funds from other counties and other states
  - Protection from federal rescissions
- **Importance of YOU: the SPOC**

Single Point of Contact Duties

- Serve as main contact for all project-related matters for the Local Public Agency (LPA)
- Maintain knowledge of federal delivery rules and MTC Resolution 3606 deadlines and requirements
- Coordinate and resolve issues within LPA
- Ensure on-time and on-budget delivery of projects
- Report on project status via Annual Obligation Plan and regular updates to MTC and CMA
- Attend trainings/workshops/working groups; complete SPOC checklist (pending)

Funding Deadlines

Key deadlines in year of TIP programming:

- Request for authorization deadline: **November 1**
- Obligation (E-76 or FTA Transfer) deadline: **January 31**
- Obligation open for funds in any year of TIP; first-come, first-served: **February 1**
- Construction funds must be awarded within 6 months of obligation
- Project must invoice every 6 months
- **TIP Revisions** (1 month – 4 months**,** depending on change needed)

More information

- **MTC Non-Transit Programming Team**
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