SUB-REGIONAL SINGLE POINT OF CONTACT (SPOC) TRAINING

June 20, 2017

South Bay SPOC Workshop

Santa Clara Valley Transportation Authority

San Jose, CA

REQUIREMENTS OF A SPOC

- Outlined in MTC's Resolutions 3606 and 4202
  - Each agency must maintain a SPOC for all FHWA-administered projects who will work closely with FHWA, Caltrans, MTC, and the CMA on all federal funding issues
  - Maintain a project list to keep track of major milestones for all federal aid projects
  - Attend the federal-aid series held by Caltrans Local Assistance and SPOC trainings held by MTC
  - Maintain staff resources necessary to deliver federal-aid projects within the funding timeframe
  - Ensure the agency has the financial system in place that meets state and federal invoicing and auditing requirements
- Notify MTC and CMA of change in SPOC

CONGESTION MANAGEMENT AGENCY (CMA) OVERVIEW

ALAMEDA County Transportation Commission

CONTRA COSTA transportation authority

STA Solano Transportation Authority

NVTA NAPA VALLEY TRANSPORTATION AUTHORITY

scta SONOMA COUNTY TRANSPORTATION AUTHORITY

C/CAG City/County Association of Governments of San Mateo County

VTA Santa Clara Valley Transportation Authority

SAN FRANCISCO COUNTY TRANSPORTATION AUTHORITY

TAM Transportation Authority of Marin

WHAT IS A CMA?

Each County in the Region has a Congestion Management Agency (CMA) or equivalent.

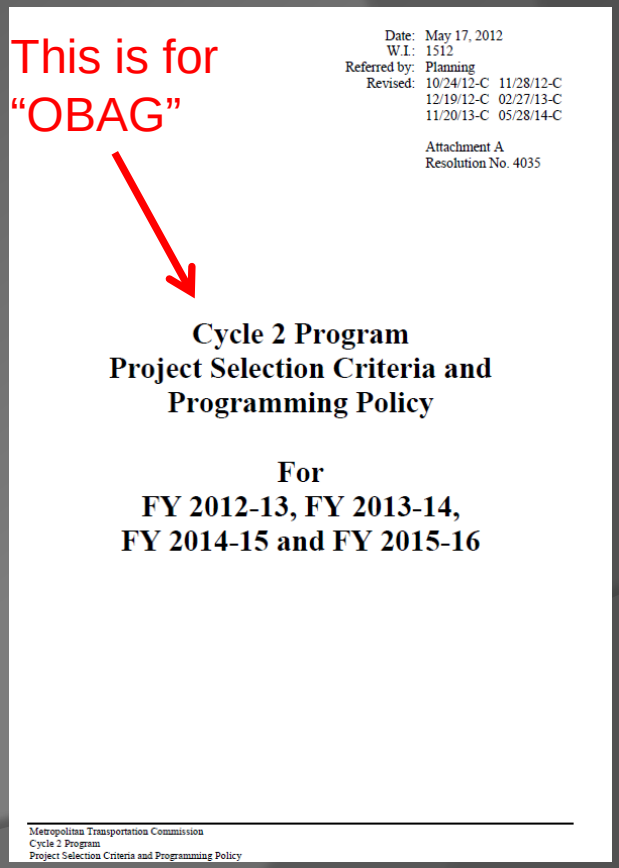
The CMA is responsible for development of a Congestion Management Program (CMP) or Countywide Transportation Plan (CTP)

CMAs also serve as the governing body that programs state and federal transportation funds passed down from the Region (MTC).

WHY DO THE CMAS SEND OUT CALLS FOR PROJECTS?

MTC, in cooperation with the Bay Area Partnership, adopts Resolutions which direct the policies and procedures associated with a funding program in the form of “guidelines.”

MTC often delegates project selection for programs to the nine Bay Area CMAs.



This is for “OBAG”

Date: May 17, 2012
W.I.: 1512
Referred by: Planning
Revised: 10/24/12-C 11/28/12-C
12/19/12-C 02/27/13-C
11/20/13-C 05/28/14-C

Attachment A
Resolution No. 4035

Cycle 2 Program
Project Selection Criteria and Programming Policy

For
FY 2012-13, FY 2013-14,
FY 2014-15 and FY 2015-16

Metropolitan Transportation Commission
Cycle 2 Program
Project Selection Criteria and Programming Policy

WHAT IS IN THE MTC PROGRAM GUIDELINES AND POLICIES

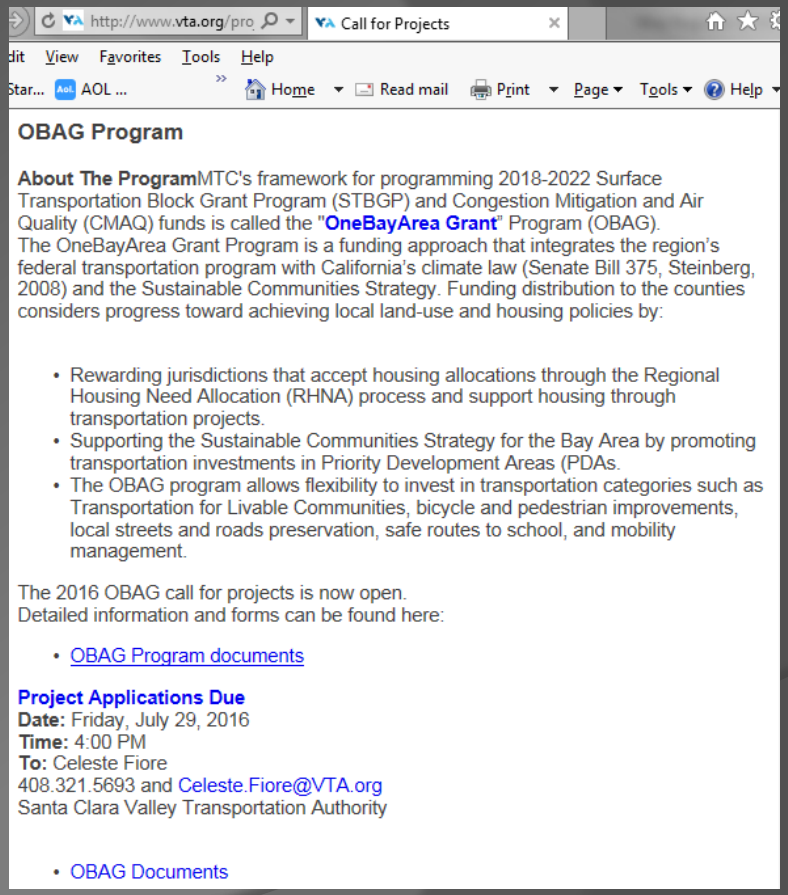
MTC Program Resolutions include requirements and guidelines such as:

- Complete Streets Checklist & California Department of Housing and Community Development (HCD) requirements
- Maintaining a Single Point of Contact for all Federal Aid projects.
- Funds are programmed over several fiscal years.
- Specifying eligible applicants
- Specifying eligible project types
- Specifying amount of funds in Priority Development Areas (PDAs)

CMAS DEVELOP APPLICATIONS AND SELECT PROJECTS

CMAs develop a project selection process in their counties using the guidelines developed by the Bay Area Partnership:

- Call For Projects Announcement
- Call For Projects Application
- Project Selection Criteria
- Project Evaluation
- Board approval for project funding
- Public Outreach



http://www.vta.org/pro | Call for Projects

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OBAG Program

About The ProgramMTC's framework for programming 2018-2022 Surface Transportation Block Grant Program (STBGP) and Congestion Mitigation and Air Quality (CMAQ) funds is called the "**OneBayArea Grant**" Program (OBAG).
The OneBayArea Grant Program is a funding approach that integrates the region's federal transportation program with California's climate law (Senate Bill 375, Steinberg, 2008) and the Sustainable Communities Strategy. Funding distribution to the counties considers progress toward achieving local land-use and housing policies by:

- Rewarding jurisdictions that accept housing allocations through the Regional Housing Need Allocation (RHNA) process and support housing through transportation projects.
- Supporting the Sustainable Communities Strategy for the Bay Area by promoting transportation investments in Priority Development Areas (PDAs.
- The OBAG program allows flexibility to invest in transportation categories such as Transportation for Livable Communities, bicycle and pedestrian improvements, local streets and roads preservation, safe routes to school, and mobility management.

The 2016 OBAG call for projects is now open.
Detailed information and forms can be found here:

- OBAG Program documents

Project Applications Due
Date: Friday, July 29, 2016
Time: 4:00 PM
To: Celeste Fiore
408.321.5693 and Celeste.Fiore@VTA.org
Santa Clara Valley Transportation Authority

- OBAG Documents

WHAT HAPPENS AFTER PROJECTS ARE SELECTED BY CMAS FOR FUNDING?

Once projects have been selected for funding and are approved by CMA Boards, they are sent to MTC.

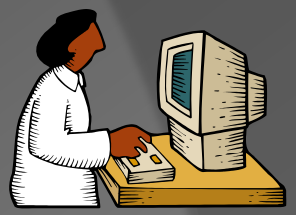
CMA's next job is to assist local agencies to **program** their projects with MTC.

Add the projects to the Transportation Improvement Program (TIP) through MTC's Fund Management System (FMS)).

CMAs are responsible for reviewing FMS entries and submitting them to MTC

MTC PROGRAMMING REQUIREMENTS

CMAs ensure compliance with MTC's programming requirements such as:



- Regional Transportation Plan (RTP) Consistency
- Federal Program Requirements
- Regional Delivery Guidelines requirements (attached resolution of local support, Complete Streets Checklist, complete FMS entries, compliance with HCD requirements, etc)
- Balancing the funding drawdown between program years

HOW DOES THE RTP AND TIP AFFECT YOU?

RTP / SCS
25 year plan

TIP
4 year program

Project

NEPA or
Allocation or
Obligation or
Project Report

Feds or Caltrans will ask, “Is this project in the Transportation Improvement Plan (TIP)?” Check FMS to see if this is in the TIP

To get a project in the TIP the Metropolitan Transportation Commission (MTC) will ask “Is this project consistent with the Regional Transportation Plan (RTP)?”

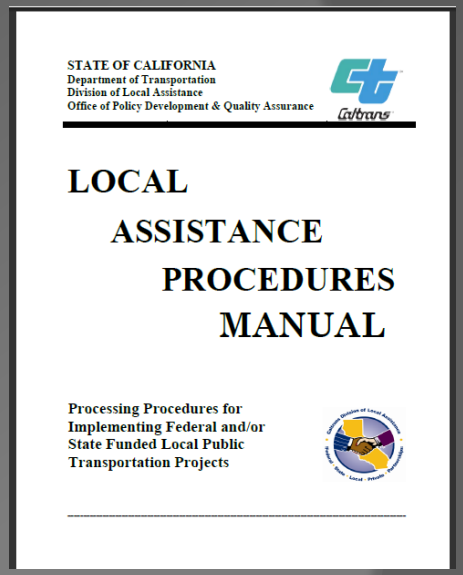
Plan Bay Area 2040 is the RTP

AFTER PROGRAMMING - DELIVERY

Once projects have been programmed in the TIP, CMAs try to help local agencies deliver their projects through the federal aid process.

CMAs try to keep track of issues that could potentially affect project sponsors and assist where they can.

CMAs also monitor project delivery (per MTC Resolution No. 3606) and assist sponsors to stay off the Caltrans “inactive list”.


STATE OF CALIFORNIA
Department of Transportation
Division of Local Assistance
Office of Policy Development & Quality Assurance

LOCAL
ASSISTANCE
PROCEDURES
MANUAL

Processing Procedures for Implementing Federal and/or State Funded Local Public Transportation Projects

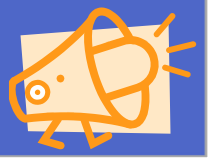
TYPICAL PROGRAM CYCLE

MTC issues program policy and guidelines through Funding Program Resolutions

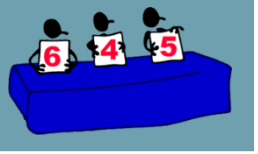
CMAs develop county process and application/ scoring criteria

CMAs get their process adopted by their Boards

CMAs release a call for projects and perform outreach (if needed)



CMAs evaluate and select projects (might be through committees)



CMAs take the projects through their Committees and Board for approval.

CMAs submit their project lists to MTC

CMAs facilitate the TIP programming process through FMS

CMAs monitor projects and assist project sponsors in project delivery

VTA AND CCAG PROGRAMMING CONTACTS

- VTA Contacts
  - Bill Hough 408.321.5735 or bill.hough@vta.org
  - Celeste Fiore 408.321.5693 or celeste.fiore@vta.org
  - Amin Surani 408.546.7989 or amin.surani@vta.org
  - Ephrem Meharena 408-952-4220 or ephrem.meharena@vta.org
- CCAG Contacts
  - Jean Higaki 650-599-1462 or jhigaki@smcgov.org
  - Jeff Lacap 650-599-1455 or jlacap@smcgov.org

QUESTIONS?